



## PARKDALE Holiday Market

3512 - 5th Avenue NW, Calgary AB, T2N 0V7 Tel: (403) 283-5767

E-mail: [office@parkdalecommunity.com](mailto:office@parkdalecommunity.com)

Website – [www.parkdalepetfest.com](http://www.parkdalepetfest.com)

### **Parkdale Holiday Market – Nov 20 & 21 2021**

**Please note: By filling out the application on [parkdalecommunity.com](http://parkdalecommunity.com) you agree to the terms outlined below.**

**Please retain these Rules and Regulations for your information and records**

1.) Vendors obtain the right to use the assigned stall(s) and are responsible to either use the space, or to provide advanced notice that the space will not be utilized for the days. Please advise the event management of this change a minimum of 30 days' notice in writing. In the event of an emergency, call the event manager cell phone at (403) 835-9582 For any unforeseen circumstances that happen during the event, please see the event manager. **NO REFUNDS will be issued for non-usage of space or cancellation of contract.**

2.) Vendors MAY NOT loan, give or sublease the stall(s) assigned to them. Vendors may not disassemble stall(s) until 4:00pm on Nov 21, 2021

2a.) Vendors are required to be in place and ready to operate by 10am on Nov 20, 2021

3.) All exhibits must be confined in suitable containers or displays that provides a clear and unobstructed view of the contents and exhibits therein. Exhibitors assume all liabilities and/or obligations caused by faulty or improper displays.

4.) ALL FOOD VENDORS ARE RESPONSIBLE TO KNOW AND COMPLY WITH ALL APPLICABLE AHS HEALTH AND SAFETY REGULATIONS.

5.) All food vendors MUST provide us with proof of insurance and have Parkdale Community Association named on the insurance policy as additional added insured for the duration of the event, a minimum of 2 million coverage.

6.) Cleanliness and Appearance of this event: Vendors providing samples or operating a food stand must supply garbage containers in a location easily visible and accessible to customers. Vendors must remove all garbage bags, boxes, and refuse from produce. Garbage cans provided in the event are for customers only. All vendors are responsible for cleaning up their stall area.

7.) Exhibitors shall abide by and observe all laws, rules, and regulations of the Province of Alberta and City of Calgary where the Show takes place, and departments thereof and all rules of Parkdale Community Association.



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8.) Tables and Chairs will be provided (2 chairs per rented table) unless specified on application form. TENTS ARE NOT APPROVED FOR INDOORS.

8a) Table cloths will also be provided, substitutions can only be made with express permission from the PCA

9.) Vendor/exhibitors may bring in their own stands, racks or display boards that fit within their space.

10.) Vendor/exhibitors may sell products, gift certificates and distribute brochures, samples and/or coupons at their booth.

10a) Vendors are expected to have enough merchandise to last for both days of the market and be present for both days.

11.) Vendor/exhibitor agrees that the space may not be shared with other companies or individuals (unless otherwise approved) and that promotion of products and services are restricted to those carried or provided by Vendor/exhibitor only. Vendor/exhibitor agrees that the booth will be manned at all times throughout the event.

12.) Vendors/Exhibitors may only set up and dismantle their displays during those times specified by the PCA. Move in of materials and set up of booths will take place on Saturday Nov 20 2021 between 7:00am-10:00am. Otherwise Vendor/exhibitor forfeits their exhibit space to another Vendor/exhibitor. Tear down will only be allowed to begin on Sunday Nov 21, 2021 at 4:00PM. Early departure is strictly prohibited.

12a) Set up on Friday Nov 19 between 730-9pm will also be offered to those vendors who RSVP in advance

13.) All Demonstrations: Promotional activities must be confined within the limits of the purchased space. Noise resulting from the exhibit space must not interfere with other Vendor/exhibitors, Vendors or Exhibitors. Personnel are to remain within the confines of the purchased space to prospect/conduct visitors. (i.e. not allowed to wander through the aisles or approach people at other booths, registration area, restrooms etc.)

14.) Restrictions: PCA reserves the right to restrict or remove exhibits, without refund, that may have been falsely entered or may be deemed unsuitable or objectionable. This restriction applies to noise, PA systems, persons, things, conduct, printed matter or anything of a character that might be objectionable to the event or PCA. Offenders maybe asked to leave the area if any of the above is violated and no refund will be given.



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15.) Licenses: Any and all Municipal, Provincial or Federal licenses, inspections or permits as required by law, in the installation or operation of an exhibit shall be obtained by the Vendor/ exhibitor at their own expense prior to the opening of the event.

16.) Vendors can choose to leave their merchandise overnight at the Market; PCA staff will be onsite until all vendors have exited the buildings and will lock & arm each building overnight.

16a) Vendors who chose to tear down and re-set up must be ready for the 10am opening of the market each day

16b) The Parkdale Community Association is not liable for any lost or stolen merchandise before, during or after the Market, including overnight.

17.) FAILURE TO COMPLY WITH EVENT RULES AND REGULATIONS:  
NO REFUNDS WILL BE GIVEN WHEN AN INFRACTION HAS OCCURRED. All decisions made by The Parkdale Community Association, and all event manager decisions are final.

NOTE: PARKDALE COMMUNITY ASSOCIATION, AND THE EVENT MANAGER RESERVE THE RIGHT TO CHANGE, INTERPRET, AND ENFORCE THESE POLICIES AND GUIDELINES AS DEEMED NECESSARY TO MAINTAIN CONSISTENCY AND INDIVIDUALITY OF THE EVENT FOR THE BENEFIT OF ALL SERVED BY THE EVENT.

THE PARKDALE COMMUNITY ASSOCIATION SHALL BE ENTITLED TO CANCEL, REASSIGN AND/OR CLOSE AN EXHIBIT AT ANY TIME FOR FAILURE BY ANY EXHIBITOR OR ANY OF THEIR OFFICERS, AGENTS, EMPLOYEES, OR OTHER REPRESENTATIVES TO PERFORM, MEET, OR OBSERVE ANY TERM OR CONDITION SET FORTH HEREIN, AND SUCH EXHIBITOR SHALL NOT BE ENTITLED TO A REFUND OF ANY PORTION OF THE FEE.

NEITHER THE PARKDALE COMMUNITY ASSOCIATION NOR ANY OF THEIR OFFICERS, AGENTS, EMPLOYEES, OR OTHER REPRESENTATIVES SHALL BE HELD ACCOUNTABLE OR LIABLE FOR, AND THE PARKDALE COMMUNITY ASSOCIATION AND ALL REPRESENTATIVES OF THE PARKDALE COMMUNITY ASSOCIATION ARE HEREBY RELEASED FROM ACCOUNTABILITY, OR LIABILITY FOR ANY DAMAGE, LOSS, HARM, OR INJURY TO THE PERSON OR ANY PROPERTY OF THE APPLICANT, OR ANY OF ITS OFFICERS, AGENTS, EMPLOYEES, OR OTHER REPRESENTATIVES, RESULTING FROM THEFT, FIRE, WATER, ACCIDENT, OR ANY OTHER CAUSE, AND THE PARKDALE COMMUNITY ASSOCIATION WILL NOT OBTAIN INSURANCE AGAINST ANY SUCH DAMAGE, LOSS, HARM, OR INJURY.

**\*\* RULES AND REGULATIONS/CRITERIA ARE SUBJECT TO CHANGE WITHOUT NOTICE \*\***